

FAMILY MEMBER YOUTH EMPLOYMENT APPLICATION

ALL STUDENTS MUST HAVE THEIR SOCIAL SECURITY NUMBER VERIFIED WITHOUT EXCEPTION. VALID PROOF OF SOCIAL SECURITY NUMBER INCLUDES A COPY OF THE STUDENT'S SOCIAL SECURITY CARD OR THE MOST RECENT TAX RETURN WHICH SHOWS DEPENDENT AND SOCIAL SECURITY NUMBER VERIFICATION. SPONSORS MAY SANITIZE THEIR TAX RETURNS TO OMIT FINANCIAL INFORMATION TO ENSURE THEIR PRIVACY.

PRIVACY ACT STATEMENT

AUTHORITY: EO 9397 PRINCIPAL PURPOSE: ELIGIBILITY DETERMINATION FOR YOUTH EMPLOYMENT PROGRAMS. VERIFICATION OF RELATIONSHIP, DEPENDENCY AND SOCIAL SECURITY NUMBER. DISCLOSURE: WE REQUEST YOUR SSN TO KEEP YOUR RECORDS STRAIGHT. OTHER PEOPLE MAY HAVE THE SAME NAME. AS ALLOWED BY LAW OR PRESIDENTIAL DIRECTIVE, WE USE YOUR SSN TO SEEK INFORMATION ABOUT YOU, SCHOOLS, BANKS, AND OTHERS WHO KNOW YOU. DISCLOSURE OF THE REQUESTED INFORMATION IN THIS APPLICATION IS VOLUNTARY. FAILURE TO PROVIDE COMPLETE AND ACCURATE INFORMATION MAY RESULT IN DENIAL OF EMPLOYMENT.

STUDENT BACKGROUND INFORMATION

CPAC USE ONLY

1. STUDENT NAME (LAST, FIRST, MI):	2. STUDENT SSN:	3. DOB (DD/MM/YYYY):
4. HOME TELEPHONE:	5. STUDENT CELL PHONE:	6. STUDENT E-MAIL ADDRESS:
7. MAILING ADDRESS (APO ADDRESS):		

TRACK
C HS
<u>RPA TRACKER</u>

SPONSOR INFORMATION

8. SPONSOR NAME (LAST, FIRST, MI):	9. WORK TELEPHONE (DSN):	10. SPONSOR CELL PHONE:
11. SPONSOR'S ORGANIZATION:	12. SPONSOR'S MILITARY E-MAIL ADDRESS:	

SPECIAL SKILLS AND EDUCATION

13a. DO YOU SPEAK A FOREIGN LANGUAGE? <input type="checkbox"/> YES <input type="checkbox"/> NO	13b. IF YES, WHICH LANGUAGES?
14. PLEASE DESCRIBE YOUR COMPUTER SKILLS:	

EDUCATION

15. EDUCATION LEVEL MIDDLE SCHOOL HIGH SCHOOL GRADUATE HIGH SCHOOL JUNE 2015 ATTENDING COLLEGE

HIGH SCHOOL AND MIDDLE SCHOOL STUDENTS – SCHOOL CERTIFICATION

16. YOUR SCHOOL PRINCIPAL OR GUIDANCE COUNSELOR MUST CERTIFY YOUR STATUS AS A STUDENT:
 APPLICANT IS A STUDENT IN GOOD STANDING AND HAS OR WILL COMPLETE THE FOLLOWING GRADE IN JUNE 2016: **11** **12**
 SCHOOL REPRESENTATIVE (NAME, POSITION, SIGNATURE): _____

COLLEGE STUDENTS – SCHOOL CERTIFICATION

17. WHAT IS YOUR MAJOR?	18. WHEN DO YOU ARRIVE IN KOREA FOR SUMMER BREAK?	19. WHEN DO YOU RETURN TO COLLEGE?
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COLLEGE STUDENTS ARE REQUIRED TO SUBMIT THEIR FALL 2016 CLASS REGISTRATION OR A LETTER FROM SCHOOL REGISTRAR

AVAILABILITY – CHOSE ONE SESSION ONLY

20. WHICH TRACK ARE YOU AVAILABLE FOR (CHOSE ONLY 1 SESSION): See Block 26 below for an explanation of each track. COLLEGE TRACK HIGH SCHOOL TRACK

21. STUDENT SIGNATURE	22. DATE
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PARENT/GUARDIAN CONSENT

23. WORKING CONDITIONS. MY DEPENDENT HAS MY PERMISSION TO PERFORM THE FOLLOWING DUTIES:

- CLERICAL JOBS (USUALLY IN AN OFFICE SETTING. MAY REQUIRE SOME LIFTING)
- LABOR JOBS (NON-SKILLED, NON-HAZARDOUS WORK, SUCH AS GRASS CUTTING, PAINTING, LIGHT LIFTING. MAY BE REQUIRED TO WORK OUTSIDE, OR IN DUSTY, HOT OR COLD ENVIRONMENTS)
- BOTH TYPES OF WORK

24. WHERE IS YOUR DEPENDENT AUTHORIZED TO WORK? PLEASE SELECT ACTIVITIES FROM ONLY ONE AREA.

AREA I

- UJONBOU
- TONGDUCHON

AREA II

- YONGSAN (INCLUDES MAIN POST, SOUTH POST, CAMP COINER, CAMP KIM/USO AREA AND 501ST MI COMPOUND)
- HANNAM VILLAGE (JOBS ARE VERY LIMITED, USALLY LESS THAN 5 SPACES)
- USA CORPS OF ENGINEERS (DOWNTOWN SEOUL) - MANY POSITIONS. HOWEVER, REQUIRES TRAVEL AT PERSONAL EXPENSE TO THE USAEDFE COMPOUND, IN DOWNTOWN SEOUL, NEAR TONG DAE MUN
- SUNG NAM GOLF COURSE / K-16 AIR FORCE BASE (Must arrange own transportation or use the Golf Course Shuttle Bus from Commiskey's)

AREA III

- CAMP HUMPHREYS
- OSAN AIR FORCE BASE (JOBS ARE LIMITED)

AREA IV

- CAMP WALKER
- CAMP HENRY
- CAMP CARROLL
- PUSAN / CAMP HIALEAH

25. PARENT CONSENT, CERTIFICATION STATEMENT OF UNDERSTANDING:

I certify that I am the parent, sponsor, or legally appointed guardian of the dependent identified on this application. I certify that my child is eligible to receive SOFA support. I understand that incomplete applications will not be accepted. I understand as the sponsor, that applications must be received in person at the CPAC prior to 1700 hours on the closing date of the vacancy announcement. I understand that as the sponsor, I am responsible for ensuring that all forms and documents are completed, signed and submitted via Onboarding Manager prior to the in-processing date of the Summer Hire position. I understand that student assignments are final and no changes in the student's employment assignment or location of employment will be made. I understand that if my dependent child fails to report to the Summer Hire in-processing at the designated place and time without informing the CPAC prior to the child's start date, the child will not be permitted to participate in the Summer Hire Program. Finally, I understand that by law the student's social security number must be verified. I understand that the only acceptable documentation for this is a copy of the student's social security card or a tax return.

SPONSOR'S PRINTED NAME

SPONSOR'S SIGNATURE

DATE

SPONSOR'S PERSONAL EMAIL

SPONSOR'S CELL PHONE

ADDITIONAL INFORMATION

26. THERE WILL BE TWO TRACKS OFFERED FOR THE SUMMER HIRE PROGRAM. IN BLOCK 20, SELECT ONE TRACK THAT YOU ARE AVAILABLE FOR.

1. COLLEGE TRACK: The college track will start May 31, 2016 and finish August 6, 2016 This allows college students to work 8 weeks during the summer, prior to returning to school in the Fall.
2. HIGH SCHOOL TRACK: The high school track will start 27 June 2016 and finish August 19, 2016. This allows high school students to work 8 weeks during the summer, prior to returning to school in the Fall.

Application Checklist:

- Application for Summer Hire Program
- Applicable School Verification Information
- Social Security Card (or Tax form with SSN listed)
- Verification of Dependency (PCS orders or LOE containing student name)

NOTE: If you are unable to work until the end of the selected track, you may resign at an earlier date. You must be between 15 to 22 years of age to apply. There are no exceptions to the age requirement.

HIGH SCHOOL SESSION			CPAC USE ONLY	COLLEGE SESSION		
			◀ enter applicant's birthday ▶			
2016	06	27	◀ track start dates ▶	2016	05	31
			◀ subtract dates to get age ▶			

DEPARTMENT OF THE ARMY IS AN EQUAL OPPORTUNITY EMPLOYER